

#### **Fees and Payments**

Rental fees and payments are competitively priced and can be obtained by contacting the Community Center. Event insurance is required and is often available through one's homeowner's policy.





22010 SE 248th St., Maple Valley, WA 98038 (425) 432-1272 \* www.maplevalleycc.org

#### **Getting Started**

The Community Center is happy to provide you with additional information about your facility rental or to answer your questions.

Contact us at (425) 432-1272, visit (<u>www.maplevalleycc.org/facility-rental</u>), or scan the QR code below for more information about facility rentals at the Greater Maple Valley Community Center.





### A Community Gathering Place



Weddings Receptions Birthday Parties Family Events Fundraisers Quinceaneras Business Retreats Team Parties Cultural Celebrations



### A Community Gathering Place

The Greater Maple Valley Community Center is an organization that exists solely to serve people and foster fellowship.



Our facility is perfectly suited for just about any type of group activity that you have in mind from weddings to receptions to dances to team parties to business retreats. We can accommodate up to 200 people in a theater style set up or 120 in a banquet setting. We feature ample parking and a friendly staff that will help make your event special.



# Amenities Included With Your Rental

- 52'x52' meeting space
- Fifteen (15) 60" round tables (seats 8)
- Four (4) 6' rectangular tables
- Two (2) 4' rectangular tables
- Two hundred (200) padded chairs
- Coat rack with hangers
- AV and Sound System upon request
- Projector with 13' projector screen
- Adjoining changing room
- Parking for up to seventy-five (75) vehicles
- Outdoor patio

#### Items Available For An Additional Fee

A full service commercial kitchen, dinnerware, silverware, and coffee pots.



### Catering

You may choose any caterer or selfcatering is certainly acceptable. Ask us for ideas.

# Alcohol

Alcohol is permitted for adult-sponsored functions and organizations. Renters must comply with all rules and regulations as set forth by the Washington State Liquor Control Board, including the acquisition of any applicable permit(s). Additional alcohol use insurance is required.

#### Decorations

Renters are encouraged to decorate the facility within the guidelines of the rental agreement.



# Hints & Tips

Expecting children to attend your event? Our outdoor play area is perfect for letting the little ones run off some steam. The adjoining changing area can also be used as a place where they can relax and get away to enjoy age appropriate activities. Renters will need to arrange for adult supervision and some form of entertainment (i.e., games, craft supplies, videos, etc.).